**GOVERNMENT OF ANDHRA PRADESH**

**Abstract**

Establishment–Survey, Settlements & Land Records Department – Smt.S.Rajitha, CD Gr.II, O/o. the Asst. Director, Survey & Land Records, Eluru, West Godavari District – Request for sanction of EOL w.e.f.01.03.2018 to 31.08.2021 – on private affairs – Considered - Orders Issued.

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(Revenue (Ser.III) Department

**G.O.RT.No. 637** **Dated: 16-05-2018**

**Read:**

From the Spl.Commissioner of Survey, Settlements & Land Records, A.P., Vijayawada Rc.No.G3/1720/2017, dated 28.02.2018 & 29.03.2018.

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ORDER:

In the circumstances reported by the Spl.Commissioner, Survey, Settlements & Land Records, A.P., Vijayawada in the reference cited above, Government hereby accord permission to Smt.S.Rajitha, CD Gr.II, O/o. the Asst. Director, Survey & Land Records, Eluru, West Godavari District to go aboard and also to sanction Extra Ordinary Leave on private affairs for a period of (4) years (6) months from 01.03.2018 to 31.08.2021 as per A.P.leave Rules, 1933 without pay and allowances with effect from 01.03.2018 to 31.08.2021 subject to following conditions:

i) No extension of time to stay abroad beyond the above period shall not be granted under any circumstances.

ii) She should not undertake any assignment/job in aboard during the period of her visit

iii) Failure to join duty immediately on expiry of the period of his visit, renders, herself liable for disciplinary action, including treating the period of absence as dies-non under F.R.

iv) She should furnish her local contact address as well as the address in USA for service of any notice, when a need arise. She should make adequate arrangements in her absence authorizing an appropriate person at the leave address to receive all letters and make arrangements to have communicated to his through any channel of communication. She shall furnish the name, mailing address, contact phone numbers, e-mail address, where she can be contacted during the period of overseas stay.

2. The CSS&LR, A.P., Vijayawada shall take necessary further action accordingly.

3. This order issues with the concurrence of Finance Department vide their U.O.No.33023/28/HR.IV/2018, Dated: 03.05.2018.

(**BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH**)

**Dr. MANMOHAN SINGH**
**SPECIAL CHIEF SECRETARY TO GOVERNMENT**

To
The Spl.Commissioner, Survey, Settlements & Land Records, A.P., Vijayawada
Copy to the individual through the Spl.CSS&LR, A.P., Vijayawada.
The Pay and Accounts Officer, Hyderabad.
The Director of Treasuries and Accounts, AP, Vijayawada
The Accountant General, Andhra Pradesh, Hyderabad.
Finance (HR.IV-FR) Department.
The OSD to Dy.CM(Rev)

**// FORWARDED BY ORDER //**

**SECTION OFFICER**